

GPSEC Public Sector 2025 Justification Letter

DATE: [CURRENT DATE]

TO: [NAME OF APPROVING AUTHORITY]

FROM: [YOUR NAME AND POSITION]

SUBJECT: Request for Approval to Attend GPSEC Public Sector 2025

In accordance with the Department of War memorandum on "Personnel Participation in External Engagements," I respectfully request approval to attend the GPSEC Public Sector conference at Convene in Arlington, VA on November 5, 2025.

Event Details

- Event Title: GPSEC Public Sector 2025
- Date: November 5, 2025
- Location: Convene, Arlington, VA
- Host Institution Type: Industry cybersecurity conference with federal government focus
- Event Type: Educational conference with presentations, breakout sessions, and networking
- Conference Pass Cost: \$0 for Public Sector and FSI attendees

Alignment with DoW External Engagement Principles

Principle of Disclosure and Broad Audience

This event is open to public sector professionals and features diverse perspectives from government agencies, academia, and industry. Participation will allow DoW to:

- Engage with cybersecurity professionals across multiple agencies and departments
- Access diverse viewpoints on emerging threats and mitigation strategies
- Connect with new audiences in the cybersecurity field who can provide valuable insights to our operations

Principle of Accuracy

Attending GPSEC will improve the Department's ability to deliver information effectively by:

- Providing current intelligence on AI-powered threats and quantum computing risks directly applicable to our [SPECIFIC PROJECT]
- Offering 5+ breakout sessions on real-world customer use cases that can enhance our understanding of evolving threat landscapes
- Enabling knowledge transfer of proven security strategies back to our teams with specific, actionable intelligence

Principle of Professionalism

GPSEC has consistently demonstrated high standards of professional engagement by:

- Facilitating respectful exchange of diverse opinions through moderated panel discussions
- Maintaining a focus on educational content rather than confrontation or controversy
- Creating an environment for fair and equitable exchange of cybersecurity perspectives

Principle of Cost-Efficiency

This engagement represents proper stewardship of taxpayer dollars as:

- The conference pass is provided at no cost for public sector attendees (\$0)
- The knowledge gained will directly support our [SPECIFIC INITIATIVE], potentially saving significant remediation costs from emerging threats
- The single-day format minimizes time away from regular duties

Estimated Budget

- Travel Costs: \$XXX
- Hotel: Approx. \$196 per night (GSA government per diem rate, plus applicable taxes + fees)
- Conference Pass: \$0
- TOTAL ESTIMATED COST: \$XXX

Professional Development Value

Attendance will provide [NUMBER] Continuing Professional Education (CPE) credits through ISC2, supporting my professional certification requirements while delivering immediate value to our department's cybersecurity posture.

Expected Benefits to DoW

The knowledge gained will directly support our mission to defend the homeland by:

1. Enhancing our capabilities against [SPECIFIC THREAT VECTOR]
2. Informing our approach to [SPECIFIC DOW PRIORITY]
3. Building relationships with counterparts at other agencies facing similar challenges

I will provide a comprehensive after-action report detailing specific insights and applications to our current operations within one week of returning from the conference.

Thank you for your consideration of this request.

Respectfully submitted,